



Job Specification

Job Family:	Operations	Discipline:	Security Guarding
Job Title:	Part Time Controller	Typically reports to:	Control Room Manager

TSS is the UK's largest privately owned Security Company, an industry leader and one of the fastest growing Companies in the UK. As an employer of choice and recognised highest scoring SIA Approved Contractor (ACS) in the UK, we maintain family-owned ethics on a big business scale.

Employing in excess of 4,000 licenced officers throughout the UK, we provide national coverage to various prestigious clients with an emphasis on local service delivery. Due to business demands, TSS now have a requirement for a Part Time Weekend Controller at our Head Office in East London.

KEY TASKS AND RESPONSIBILITIES:

If you are looking for a customer-service and people-focused role based in Highams Park, London, this could be the role for you. A Controller's primary responsibility is to ensure that all Company sites are covered and that Officers are deployed in a cost efficient manner with regard to client requests and company policy. This relies on effective communication and creative problem-solving.

- An SIA license is essential for this role. Candidates must already possess a valid SIA licence or be eligible to apply.
- Must be flexible with working times
- Have excellent telephone communication skills and be comfortable working on the phone
- To be computer literate and be happy to learn our bespoke systems
- Excellent organisation and the ability to organise own work load
- Experience in the Retail Security sector is preferred.

The successful applicant will be required to work an average of around 20 hours per week which will include weekend working. Benefits of the role include a competitive salary, additional holiday, death in service insurance and an enhanced employer contribution pension scheme.

FURTHER DETAILS:

TSS (Total Security Services) Ltd is committed to equal opportunities. We welcome applications from candidates irrespective of ethnic origin, gender, marital status, religious belief, sexual orientation, disability, or age. In particular, we seek applications from those aligned with the Core Values we pride ourselves on; teamwork, respect, integrity, excellence and development.

Job Type: Part-time Saturdays and Sundays between 12pm and 10pm

Salary: £10.00 /hour

Application method: send CV to Sanallah.sethi@totalsecurity.co.uk